



## PROCEDURE

<b>Title/Subject: Service Population and Eligibility Criteria - Prevention/Education Services</b>			
<b>Policy #: OPS - 203</b>	<b>Page 1 of 2</b>	<b>Adoption Date:</b>	<b>Revision Date: 5/18/04</b>
<b>Approved By:</b>		<b>Title: Executive Director</b>	
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The Florida Center for Child and Family Development (The Florida Center) provides family life education programs to individuals, children and families in an effort to increase individual and family functioning and promote positive youth development. The Florida Center collaborates with community partners to provide early intervention and prevention programs in the schools that are designed to reduce risk factors associated with school failure, juvenile delinquency and substance abuse. Parent Education programs provide activities that enhance family functioning and help parents respond to problem behaviors that their children may exhibit.

Participation in the program is strictly voluntary. Services are available to individuals and families who want and/or need help in identifying and understanding pattern of community, family and individual life and personal development. Programs are made available at regular intervals throughout the year, and publicized throughout the catchment area. The Florida Center regularly evaluates the effectiveness of these programs, and adjusts the curriculum as needed to meet the needs of the clients served.

If the potential client is unable to wait for services or is in need of services we are unable to provide, staff will provide the person with information on other services available to them in the community.

A clear description of any fees for services is provided to new clients at the time of enrollment. No client is refused service solely based upon their inability to pay. Potential clients are never screened for any reason other than urgency of need in order to ensure equitable treatment of all persons who come to us for care.