



**THE FLORIDA CENTER**  
FOR CHILD AND FAMILY DEVELOPMENT

**PROCEDURE**

<b>Title/Subject: Management Information System</b>			
<b>Policy #: OPS - 401</b>	<b>Page 1 of 1</b>	<b>Adoption Date:</b>	<b>Revision Date: 05/18/04</b>
<b>Approved By:</b>		<b>Title: Chief Executive Officer</b>	
<b>Approved By:</b>		<b>Title: Program Vice President/ CQI Chairperson</b>	
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The Florida Center for Child and Family Development (The Florida Center) defines, systematically obtains, and maintains data and analysis systems in order to evaluate organizational performance, improve its services and operations, and identify the developing needs of consumers.

Data is analyzed on a regular basis to support organization-wide planning and remediation related to consumers of services, service provision, operational performance, cost information, sources and allocation of funds, and achievement of budgetary objectives.

Data is obtained and analyzed that assists The Florida Center in defining the present and potential consumers of services. This information is used to develop and improve systems of care that respond to the needs of the communities that we serve.

The Florida Center regularly evaluates its need for and uses of data, and regularly improves the selection and analysis of data.

The Florida Center manages its information system so that confidentiality, reliability, timeliness, and rapid access are fully ensured.